

## Information on visits to the BMW motorcycle plant in Berlin

Participation in an information visit is only possible by appointment in good time (fax or e-mail) and a following confirmation of the date.

If you would like to visit us with a group, we request you to inform us of your wishes in good time, that is about three months prior to the planned date. Please give us the date you wish to participate, eventually some alternative dates and the number of visitors. Visitors will be guided in German -or if requested- in English language. Visitors coming individually or families have the possibility -mostly short-termed- to join a group tour taking place on the desired date.

For a group, the minimum number of visitors should be 10; the maximum is limited to 30 persons per group. Children and young people under the age of 14 are not allowed to step onto the factory area according to insurance cover reasons. People with a pacemaker can't participate in factory tours because of safety reasons. Carrying animals with you is not allowed.

Normally, information visits to the plant can be organised from Monday till Friday (in the second half of the year from Monday - Thursday) from 09:00 a.m. - approximately 11:00 a.m. and 02:00 p.m. - 04:00 p.m. The guided tours are free of charge. There are no factory tours in times of factory vacations or changes of the production.

The production areas visited during a factory tour are determined by us in accordance with internal production requirements. That restriction can mean, that not every engineand final assembly line of all BMW motorcycle series can be visited.

Please behave circumspect because entering our factory area takes place at your own risk. We only accept liability for damage within the framework of legal conditions. During the factory tour, visitors should stay close together in their group and they are requested not to leave the marked ways.

Please note, that no photographs may be taken at BMW Berlin plant. Visitors are requested to leave their cameras, video equipment, photo-handys and any kind of data carriers with our security officers at the entrance for the duration of his visit.

Catering for visitors in our restaurant is -even on their own account - not possible because of our method of cashless payment.

We ask you to inform all participant of a factory visit about our visiting conditions.

We are looking forward to your visit and wish you a comfortable journey here!

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